

United States and California laws require that Stanford University have on record information regarding tax status of foreign visitors. Payees must update the information on this form and resubmit to the department with **each new visit** to the University.

**1 of 3 - Provide Payee Information**

Name (last, first):  Today's Date:

Stanford ID# (if applicable):

U.S. Mailing Address:

**2 of 3 - Determine Payee's Residency Status**

- Refer to [Substantial Presence Test](#) to determine payee's residency status  
 - Provide the information in the following section accordingly

**3 of 3 - Declare Payee's Tax Status**

**For Non Residents of the U.S.**

I am (or will be while at Stanford University) a non-resident for U.S. tax purposes.

Citizen of  Permanent Home Address:

Resident of (if different)

List beginning and end dates of all stays in the U.S. during the last six years, and visa type(s), starting from the most recent: (more visits can be entered on page#2)

	From	To	Visa Type		From	To	Visa Type
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>	7.	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>	8.	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>	9.	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>	10.	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>	11.	<input type="text"/>	<input type="text"/>	<input type="text"/>
6.	<input type="text"/>	<input type="text"/>	<input type="text"/>	12.	<input type="text"/>	<input type="text"/>	<input type="text"/>

I have not received honoraria from more than 5 institutions in the past six months (payment for honorarium only) (this may be relevant for Travel and Reimbursements)

**For Alien Residents of U.S.**

I am a U.S. Permanent Resident (please attach a photocopy of the Green Card).

I do not have a Green Card but I am a resident for tax purposes according to the Substantial Presence Test (IRC Section 7701 (b)).

I declare under the penalties of perjury that I am a citizen or subject of  ;  
 that I was admitted to the United States on or about  , under a  visa or permit;  
 that I have established residence in the United States; and I understand that my income will be subject to tax under the internal revenue laws applicable to residents of the United States until such time as I may abandon my residence in the United States.

**For Non Residents of the U.S. - More Entries and Exits to the U.S.**

Continued from page #1:

List beginning and end dates of all stays in the U.S. during the last six years, and visa type(s), starting from the most recent:

	From	To	Visa Type
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	From	To	Visa Type
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