

**Emergency Grant-in-Aid Funds** assist graduate students who experience a financial emergency or unanticipated expenses, causing financial hardship. This program is designed to assist in situations where the emergency may impede academic progress, and for those who cannot reasonably resolve their financial difficulty through fellowships, loans, or personal resources.

Emergency Grant-in-Aid awards are grants that reimburse actual expenses. These awards are not a loan and do not need to be repaid. Emergency Grant-in-Aid awards are taxable income.

**Eligible expenses:** Unanticipated or unusual expenses (most commonly medical, dental, or legal, but other expenses can be considered) outside of the typical student budget that may hinder the student's academic progress will be considered. Costs must have been incurred while enrolled at Stanford, and costs for a previous or future academic year will not be considered. Each case is considered on its own merits. Any costs that are not documented cannot be considered.

**Temporary COVID-19 Related Funding:** Additional Grant-In-Aid funds have been made available to assist graduate students in this unusual situation. Expenses considered include but are not limited to unexpected travel expenses, expenses related to academic activities performed from home, costs incurred as a result of carrying out essential research on campus, or accommodation for unexpected changes in family finances.

**Emergency Grant-in-Aid funds are not intended for tuition or fees, for standard living expenses, when another aid has ceased, or for research-related expenses.**

**Amount:** up to \$5,000 per academic year (exceptions may be made for those with COVID-19 related expenses)

**Student eligibility:** Students enrolled in any graduate-level degree program in the School of Earth, Energy and Environmental Sciences; the Graduate School of Education; the School of Engineering; the School of Humanities and Sciences; and the School of Medicine (non-MD students) are eligible to apply. Students in the Graduate School of Business, School of Law, and School of Medicine (MD students) may also apply, but know that we will coordinate with your Financial Aid Office.

Students applying for Emergency Grant-in-Aid funds must be making satisfactory academic progress and must be enrolled at Stanford University. Exceptions can be made for students on a medical leave of absence.

### Application Requirements

#### 1. Completed Application Form

**2. Documentation of Income:** Student and spouse's latest federal income tax return. Not required if the applicant has submitted a FAFSA.

**3. Documentation of expenses** such as copies of billing statements or receipts is required. If requesting aid to cover medical or dental costs, invoices or treatment plans from the medical provider are required. Example: Request is for \$750 for medical expenses. Submission might include:

- Invoice for \$25 copay and treatment plan stating 10 visits are needed. ( $\$25 \times 10 \text{ visits} = \$250$ )
- Receipts/prescriptions for \$50 worth of medication, with a statement that this represents one week of a 10 week treatment. ( $\$50/\text{week} \times 10 \text{ weeks} = \$500$ )
- Total documented costs: \$750

Any costs that are not documented cannot be considered. Missing or incomplete documentation will result in a delay in processing.

**Submit to:** Financial Aid Office  
Montag Hall, 355 Galvez Street, or  
Fax: (650) 725-0540, or  
Secure Document Upload: <https://financialaid.stanford.edu/upload> (select "other" document type)

The Grant-In-Aid Committee will review your financial aid history and academic record and contact you for additional information or notify you of the status of your application two to four weeks after the application materials have been submitted.

Completed applications received during the month of August will begin receiving notifications during September.

This Request is related to COVID-19

Student Name \_\_\_\_\_ Email \_\_\_\_\_  
 SUID \_\_\_\_\_ Telephone \_\_\_\_\_  
 Department \_\_\_\_\_ School \_\_\_\_\_  
 Degree \_\_\_\_\_ Year of Study \_\_\_\_\_  
 (PhD, MA, MS, etc.) (1<sup>st</sup>, 2<sup>nd</sup>, etc.)

Academic year and enrollment quarters for which Grant-in-Aid is requested:

Year: 20\_\_\_\_/20\_\_\_\_ Quarter: Autumn  Winter  Spring  Summer

**Personal Information**

Marital status: Single  Married  Domestic Partnership  Separated  Divorced  Widowed

Name of spouse/partner (if applicable): \_\_\_\_\_

Spouse or Partner employment/academic program: \_\_\_\_\_

Dependents (living with applicant):

<u>Name</u>	<u>Age</u>	<u>Relationship to student</u>	<u>School/employer</u>

Explanation of need for support: (attach additional pages if necessary)

**ADDITIONAL QUESTIONS**

Are you currently enrolled for this quarter?

Yes  No

If medical, did condition exist at time of admission to Stanford?

Yes  No

Have you applied for any education loans this current award year? Yes  No

What is your outstanding educational loan debt today?

\_\_\_\_\_

Did you complete the most recent FAFSA application?

Yes  No

Has the patient been treated at Vaden Student Health Center for this condition? Yes  No

Have you previously applied for the Grant-In-Aid?

Yes  No

If yes, please indicate last date of request

\_\_\_\_\_

**GRANT-IN-AID BREAKDOWN**

List a breakdown for the period(s) for which the grant is requested.

<u>Date of Expense</u>	<u>Item Description</u>	<u>Documentation</u> (Receipts, Invoices, etc.)	<u>Amount</u>

**Total Amount of Emergency Grant-In-Aid Request**

**CONSENT**

By signing this application, I hereby consent to Stanford University's collection and processing of any sensitive personal data contained during my submission to evaluate my eligibility for the other purposes described in Stanford University's Online Privacy, Offline Privacy Policy, and the Privacy Notice for Admissions and Financial Aid, which can be found at [privacy.stanford.edu](https://privacy.stanford.edu)

\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Please complete and sign this form, then scan and upload to the Financial Aid Office at <https://financialaid.stanford.edu/upload> .